

# SUJAN KUMAR DAS

## MANAGER ACCOUNTS & COSTING

Talented Costing Manager known for high profitability and efficient Financial Reporting. Specialize in Cost reduction, strategic cost analysis,MIS, budget management, auditing and financial forecasting. Excel in communication, problem-solving, and leadership to drive successful outcomes. Use analytical skills to optimize cost-saving strategies & increased profitability. A GAME CHANGER COST ACCOUNTANT FOR A LOSS MAKING UNIT TO A PROFITABLE UNIT.

9433527150, 6290520455  
Sujan\_das2009@yahoo.co.in  
83, BIDHAN PALLY, POST  
OFFICE -GARIA, Kolkata, West  
Bengal, 700084

DOB: 25/10/1970

### Skills

Budgeting and Variance Analysis

Cost Reduction and Control

Internal Audit

External Audit

Statutory Compliances

GST

Company law matters

Financial Reporting

SAP

Internal controls and reporting systems

GAAP

Financial Forecasting

Standard cost analysis

Cash Flow Management

ERP

COST AUDIT

COST CONTROL

INVENTORY MANAGEMENT

PRODUCT COSTING

BUDGETING

COST ACCOUNTING

MONTHLY MIS

### Education

- - Calcutta University

B.Com (Hons.) - COMMERCE

Kolkata, West Bengal

Oct 1991
- - ICAI

Cost Accountancy - COST ACCOUNTANCY

KOLKATA, West Bengal

Sep 2003
- - ICSI

Company Secretaryship - COMPANY LAW

KOLKATA, West Bengal

Oct 2010

### Experience

- - ESKO Casting and Electronics Pvt. Ltd.

MANAGER ACCOUNTS & COSTING

FARIDABAD, Haryana

Jun 2024 - Present

- Computation of product costing & analysis of Product Costing with Standard Costs.Conducted periodic reviews of standard costs for all manufactured items.
  - Prepared detailed reports on cost variances, budgeting activities, product pricing and overhead allocations.
  - Identified cost saving opportunities and potential areas of improvement in the manufacturing process.Developed and implemented costing strategies to optimize production costs.
  - Analyzed production data to ensure accuracy of inventory records and identify discrepancies.
  - Assisted with month-end closing activities including journal entries for inventory valuation adjustments as needed.

- Ensured compliance with company accounting standards and regulatory requirements related to costing activities.
- Monitored budgets and expenditures to ensure cost-effectiveness while maintaining quality standards.
- Managed accounts receivable and payable activities including invoicing customers, collecting payments, reconciling bank accounts.
- Assisted with budgeting and forecasting activities by preparing analyses of actual vs. budgeted performance.

- Prepared monthly, quarterly, and annual financial statements for internal use and external auditing purposes. Analyzed financial data to identify potential areas of improvement.
- Developed and implemented financial management strategies to improve cash flow and reduce costs.
- Ensured compliance with all applicable laws, regulations, industry standards.
- Liaised with auditors to complete annual audits and maintain compliance with local, state and federal requirements.

## ● - DAS & ASSOCIATES

### ACCOUNTS & FINANCE CONSULTANT

April 2021 - May 2024

- Costing and Monthly MIS , Product Pricing, Budgeting, Financial analysis .
- Preparation of Monthly MIS and submit to the management. Preparation of Annual Accounts and get them audited.
- Ensuring all statutory compliances under Income Tax, TDS, Professional Tax, Provident Fund, and Company Law Matters .
- Prepared detailed financial reports for senior management review.
- Identified opportunities to reduce costs while increasing operational efficiency.
- Relationship Management with Banks & Financial Institutions for negotiating Term Loan & Working Capital arrangement & higher credit limits
- Compliance to Statutory Auditors, Cost Auditors, Stock Auditors, and External Rating Agencies.
- Preparation of useful MIS Reports to management focusing on profitability & activity based costing.
- Control on Receivable & Payables Management and monitoring the same considering its effect on Banks DP Statement and Financial Ratios.
- Checking of GST monthly returns GSTR 1, GST monthly returns GSTR 3B, GST Annual returns i.e. GSTR 9 & GSTR 9C, Monthly GST RCM workings and payments.
- Assessed internal controls to help improve accuracy of financial reporting processes.

## ● - SHALIMAR WIRE INDUSTRIES LTD.

### DGM –ACCOUNTS & FINANCE

Kolkata, West Bengal

Jun 2019 - Mar 2021

- Product costing and pricing of products, Implementation of cost control and Cost reduction strategies, resulting in a marked increase in overall profitability.
- Analyzed financial data and prepared reports to summarize current financial position.
- Developed, maintained, and analyzed budgets, preparing periodic reports that compare budgeted costs to actual costs.
- Monitored cash flow and investment activities of the organization.
- Maintained a detailed general ledger system ensuring accuracy of all transactions posted in accordance with GAAP principles.
- Created financial spreadsheets using Microsoft Excel for various tasks such as budgeting, forecasting.
- Conducted month-end closing activities such as reconciling accounts receivable and payable balances and preparing adjusting journal entries as necessary.
- Assisted with the preparation of annual audit schedules and documents.
- Developed processes to improve efficiency within the finance department.
- Ensured compliance with applicable laws and regulations governing financial reporting.
- Coordinated with external auditors during annual audits providing support documentation as required.
- Analyzed actual financial results to budget, preparing variance reporting to functional groups.
- Conducted reviews and evaluations for cost-reduction opportunities.
- Checking of GST monthly returns GSTR 1, GST monthly returns GSTR 3B, GST Annual returns i.e. GSTR 9 & GSTR 9C, Monthly GST RCM workings and payments.
- Prepare Board meeting papers (Quarterly & Annually), Co-ordinate with Company secretary for board meeting & filing statutory return.

## ● - AJANTA SHOES (INDIA) PVT. LTD.

### MANAGER ACCOUNTS & COSTING

Kolkata, West Bengal

May 2018 - May 2019

- Computation of Costing of Products, Monthly MIS and Variance analysis.
- Cost Control, Cost Reduction & cost analysis. Monitor inventory levels and analyze inventory valuation, inventory turnover, inventory aging analysis, physical stock taking.
- Developed and maintained cost accounting systems to ensure accuracy of financial records.

- Analyzed actual manufacturing costs and prepared periodic reports comparing standard costs to actual production costs.
- Financial reporting and budgeting , reviewing financial reports, to reduce costs.
- Preparation of Annual Accounts and get them audited. Conduct the internal & statutory Audits, Stock Audits.
- Control on Receivable & Payables Management and monitoring the same considering its effect on Banks DP Statement and Financial Ratios.
- Provided management with reports specifying and comparing factors affecting prices and profitability of products or services.

#### ● - SHENAZ HOTELS PVT. LTD.

F & B Cost Controller

Kolkata, West Bengal

Apr 2016 - Apr 2018

#### ● - J.J. EXPORTERS LIMITED

Cost Accountant

Amtala

Jan 2011 - Mar 2016

#### ● - KISWOK INDUSTRIES PVT. LTD.

Cost Accountant

Kolkata, West Bengal

May 2005 - Dec 2010

#### ● - DATRE CORPORATION LIMITED

Cost Accountant and Inventory Controller

KOLKATA

Apr 2004 - Apr 2005

#### ● - MOHAN FINANCE LIMITED

Sr Accountant

Kolkata, West Bengal

Jun 1994 - Mar 2004

### 🎯 Accomplishments

Increased Profitability by 9% by implementing a Proper Cost Accounting Techniques.  
 Reduced overhead costs by 15% by identifying and eliminating inefficiencies  
 Improved the accuracy of cost data by 25% by implementing a new cost tracking system  
 Enhanced the accuracy of budgeting by 25% by implementing robust forecasting models  
 Improved pricing strategy by managing inventory valuation for over 300 stock keeping units  
 Reduced error rates by 40% by designing and implementing robust internal controls for inventory  
 Increased output by 12% by managing and updating standard costs in the bill of materials  
 Achieved 100% accurate asset valuation by managing fixed assets

### 🎯 Language

English

Hindi

Bengali

SALARY DRAWN: Rs.2165000/- Plus free accomodation

Notice Period: One Month